



Consulting Agreement

Prepared for the Community Land Conservancy

Created by NHuizar Consulting LLC

Overview

This Consulting Agreement (the “Agreement” or “Consulting Agreement”) states the terms and conditions that govern the contractual agreement between NHuizar Consulting LLC having its principal place of business at 2823 S Juneau St, Seattle WA 98108 (the “Consultant”), and the Community Land Conservancy (the “Client”) who agrees to be bound by this Agreement.

WHEREAS, the Consultant offers consulting services in the field of administration and environmental justice support; and

WHEREAS, the Client desires to retain the services of the Consultant to render consulting services with regard to administrative services according to the terms and conditions herein.

NOW, THEREFORE, In consideration of the mutual covenants and promises made by the parties hereto, the Consultant and the Client (individually, each a “Party” and collectively, the “Parties”) covenant and agree as follows:

About NHuizar Consulting LLC

NHuizar Consulting LLC is a consulting firm specializing in environmental strategic planning and community outreach. I work with non-profit organizations and government agencies to engage stakeholders, plan events, facilitate meetings, create reports, and other needs.

Term

This Agreement shall begin on July 19th, 2021 and continue through December 31, 2021. Either Party may terminate this Agreement for any reason with 15 days written notice to the other Party.

If the contract is terminated, for any reason, pay for work delivered is owed to the consultant and the consultant shall provide a detailed transition document for any work in progress.

Consulting Services

The Consultant agrees that it shall provide its expertise to the Client for the following administrative services:

- Event planning and management support of fundraising workshops
- Database management of current and future contact information
- Communication to stakeholders
- Supporting website logistics

Payment

The Community Land Conservancy will pay NHuizar Consulting LLC at the hourly payment of \$75.00, not to exceed 100 hours and \$7,500.00. Invoices will be submitted to the Seattle Parks Foundation monthly by a Community Land Conservancy representative via their [online payments system](#).

Applicable Law

This Consulting Agreement and the interpretation of its terms shall be governed by and construed in accordance with the laws of the State of Washington and subject to the exclusive jurisdiction of the federal and state courts located in King County, Washington.

IN WITNESS WHEREOF, each of the Parties has executed this Consulting Agreement, both Parties by its duly authorized officer, as of the day and year set forth below.

NHuizar Consulting
2823 S. Juneau St.
Seattle, WA 98108
Tax ID: 83-4721929



Nancy Huizar (Jul 27, 2021 16:55 PDT)

Nancy Huizar, Principal
Jul 27, 2021

nancy@nhconsults.com

Date

The Community Land Conservancy
% Seattle Parks Foundation
PO Box 3541
Seattle, WA 98124-3541
Tax ID: 91-1998597



Shava Lawson, Director of Fiscal Services

July 27, 2021

Date

NHConsults_LOA (002)

Final Audit Report


2021-07-27

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|-----------------|---|
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 Agreement completed.

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