



## REQUEST FOR ASSISTANCE

### Organization Information

Group Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_

### Why are you seeking a fiscal sponsorship with Seattle Parks Foundation?

- A funder requires fiscal sponsorship
- We need a 501(c)(3) umbrella organization to receive private donations
- We require technical assistance
- We require assistance with fundraising
- Other \_\_\_\_\_

### Guidelines

Seattle Parks Foundation offers fiscal sponsorships to community organizations who are within the City of Seattle; relate to our mission to improve, expand, and create parks and green spaces; and have support of both the relevant government entity for their project and of the community impacted.

### Project Description

Ownership \_\_\_\_\_

#### Budget

- \$0 – 15,000
- \$15,000 – \$100,000
- \$100,000 - \$500,000
- \$500,000 +

Overall Funding \_\_\_\_\_

Funds raised to date \_\_\_\_\_

Expected Completion Date \_\_\_\_\_

**Timeline**

*\*fundraising, permits, design, construction*

**Narrative Description**

*\*summary of project*

**Seattle Parks Foundation involvement**

What level of sponsorship are you seeking from Seattle Parks Foundation?

- Fiscal Sponsorship (5%) –none of the services below provided
- Technical Assistance (Flat fee based on anticipated hours)
- Fundraising Support (15%)

\* Attachments may include designs, planning documents, list of members, previous grant applications, etc.

After completing this form, please send a copy to David Traylor:

- by email: [david@seattleparksfoundation.org](mailto:david@seattleparksfoundation.org)
- or post: Seattle Parks Foundation  
attn: David Traylor  
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Seattle, WA 98104